

Sir,

Sub:- Invitation of Bids for Supply and Installation of Drinking Water Coolers along with 3 stage UV filtration (preferably inbuilt) at various locations across Telangana state under HUDCO CSR initiative – Reg.

Housing and Urban Development Corporation Ltd. (HUDCO), a Government of India enterprise, having its Regional Office at # 5-10-193, I Floor, HACA Bhawan, Saifabad, Hyderabad - 500004, invites bids for supply and installation of Drinking Water Coolers along with 3 stage UV filtration (preferably inbuilt) at various locations across Telangana state as per the details/ specification given at Annexure-I.

Eligibility Criteria of Bidders:

1. Submission of Copy of Memorandum and Articles of Association or other inception documents or any relevant documents from Government Departments to prove that the organization is authorized to compete in such tenders and take up such works, AND
2. Should be Original Equipment Manufacturer (OEM)/ Authorized Dealer/ Seller of the product, AND
3. Should have office and service centre across Telangana state, AND
4. Should have at least 3 years' experience in supply, installation and in extending comprehensive maintenance contract (AMC) for Drinking Water Coolers preferably with Govt. Institutions such as schools, hospitals etc.

The terms and conditions are indicated below: -

1. Supply and Installation of Drinking Water Coolers shall be with the storage capacity of 80 Liters along with the 3 stage UV filtration (preferably in built) with cooling capacity of 40 Liters per hour as per the water requirement preferably of stainless steel of IS1475 (Part1):2001 with warranty. Comprehensive AMC for three years from the date of installation with replacement of spare parts/consumables like Candles, UV light, filters/membrane if any, may be quoted separately.
2. HUDCO's Logo should be printed on the product.
3. Supply and Installation shall be made at various locations like Govt. Schools, Govt. Hospitals across the Telangana state. The locations will be specified by HUDCO separately at the time of supply.
4. Bidder shall submit all inclusive quote for supply/ delivery, installation at various locations with warranty. Comprehensive AMC for three years from the date of installation with replacement of spare parts / consumables like Candles, UV light, filters/membrane if any, may be quoted separately.
5. The price quoted shall be firm and all inclusive. No additional charges will be paid other than the price quoted by the bidder.
6. The installation shall be done by OEM / Authorized Partner at the specified locations by HUDCO. The 100% payment will be made on satisfactory installation and testing of Water Coolers to the satisfaction of HUDCO.
7. For any malfunctioning / failure of Hardware device, it shall be replaced with the **same part number** or the latest part available from **the original manufacturer** during warranty/AMC.

8. Bidder should be an Original Equipment Manufacturer (OEM) / Authorized dealer/ seller of the brand of the Drinking Water Cooler proposed to be supplied and produce a letter issued by the Original Equipment Manufacturer.
9. Bidders before submitting bids should clearly understand HUDCO's requirement, may visit the premises (during office hours 10:00 AM to 6:00 PM) and in case any further information or clarification is required, the bidders may contact HUDCO Hyderabad Regional Office on any working day (Mon-Fri) between 11.00 AM and 4.00 PM in the presence of Shri. Ashish A Gundala, Joint General Manager (Projects), Mobile No.7799559955. It may be noted that no clarification/ information after closure of the last date of receipt of bids, would be entertained.
10. The bids must be submitted in two sealed cover envelopes separately which may be finally placed in one envelope. The first envelop shall contain details of EMD and your Bank details, along with Technical bid and the second envelop shall contain Financial bid. Technical Bid shall be submitted as per the Annexure - II and the Financial bid should be submitted as per Annexure - III.
11. Bids must accompany Earnest Money Deposit of Rs.10,000/- (Ten Thousand Only), which is to be remitted to HUDCO Ltd., Current account No.00030350017801, HDFC Bank, IFSC Code: HDFC00000003, K.G.Marg, New Delhi. ***The quotation without EMD and the EMD in any other mode of payment other than mentioned above shall be liable to be rejected. No further correspondence in this regard is entertained.***
12. Venders who are registered with MSME can also participate in bidding as notified by the Ministry of Micro, Small and Medium Enterprise, Government of India. No EMD shall be payable by these venders and other relaxations as announced by the Government from time to time shall be applicable to them subject to full compliance of other terms and conditions of the tender and contract.
13. EMD deposited with bids shall be refunded to unsuccessful bidder after completion of the bidding process or maximum within 60 days from the date of deposit of the amount whichever is earlier. The EMD shall carry no interest. The EMD amount shall be confirmed as security deposit (without any interest) for successful bidders and refundable on satisfactory completion of supply and installation of Water Coolers.
14. Bids as per HUDCO's terms and conditions are only accepted. Conditional Offers will not be accepted.
15. Upon receipt of EMD amount, the technical bid shall be opened and after qualifying technically, the financial bid will be opened.
16. The sealed bids should reach the address mentioned below latest by 20th September, 2024 upto 02:30 PM.
17. Bids received after the stipulated date and time of submission, will not be considered. HUDCO Regional Office will not be responsible for any postal delay.

18. Bids will be opened on 20th September, 2024 at HUDCO Regional Office, Hyderabad at 3.00 P.M. The representative of bids can participate in quotation opening if so desired.
19. HUDCO reserves the right to consider or cancel any bid or all bids without assigning any reason.
20. In the event of any dispute arising out of or in this connection shall have the exclusive jurisdiction of courts of Hyderabad.
21. Minimum quantity required : 10 Nos (actual quantity may decrease or increase). Upon satisfactory supply and installation of the product, order for additional units may be placed on the same price, terms and conditions.

Kindly deposit your sealed quotations in the tender box super-scribing -" **Drinking Water Coolers along with 3 stage UV filtration at various locations across Telangana state under HUDCO CSR initiative** " along with the details as mentioned above in this office at the following address latest by 20th September, 2024 up to 2:30 PM.

PLACE OF SUBMISSION OF TENDER:

HUDCO REGIONAL OFFICE, # 5-10-193
I-FLOOR, HACA BHAWAN, SAIFABAD
HYDERABAD – 500 004, TELANGANA.
T. NO.: 040-23232572 FAX-040-23243938

Thanking you,

Yours faithfully,

Sd/-

Authorised Signatory

Encl:- 1. Technical Specifications (Annexure-I)
2. Technical Bid (Annexure-II)
3. Financial Bid (Annexure-III)

Annexure – I**Technical Specifications:**

Sl. No.	Description	
1	Storage Capacity (Litre) – Minimum	80
2	Cooling Capacity (Litre/hour) – Minimum	40
3	Number of Faucet (Minimum)	2
4	Storage Tank	Food grade SS/ IS1475(Part1)
5	Power Plug Cable (minimum)	1.5 Metre
6	Filtration	3 Stage UV filtration
7	Comprehensive AMC for three years from the date of installation with replacement of spare parts / consumables like Candles, UV light, filters / membrane if any, may be quoted separately.	3 Years
8	HUDCO's logo should be printed on the product	

Annexure-II**TECHNICAL BID**

1.	Name of the agency & its Chief Executive with address and Telephone Nos.	:	
2.	Year of Establishment (Enclose copy of Registration)	:	
3.	Registration No./Registering Authority (Enclose copy)	:	
4.	GST Registration No. (Enclose copy of GST Registration Certificate)	:	
5.	PAN No. (Enclose photocopy)	:	
6.	Address of Local Office and Service Centre at Hyderabad/ across Telangana (Enclose address proof and contact details)	:	
7.	Proof of OEM/ Authorised Seller of the product (Enclose Copy)	:	
8.	Experience Certificate in supply and installation of Water Coolers for a minimum period of 3 years preferably with preferably with Govt. Institutions such as schools, hospitals etc. (Enclose copy of Purchase orders)	:	
9.	Performance Certificate if any (Enclose photocopy)	:	
10.	List of Clients preferably with Govt. Agencies and copies of Purchase orders (Attach separate sheet) & satisfactory certificates.	:	

No. of enclosures:

Signature: _____

Name of the Authorised Person &
Agency with company seal

DATE:

PLACE:

FINANCIAL BID

Sl. No.	Particulars	Units	Unit Price (Inclusive of all Charges)
1.	Supply and Installation of Drinking Water Coolers shall be with the storage capacity of 80 Liters along with the 3 stage UV filtration (preferably in built) with cooling capacity of 40 Liters per hour as per the water requirement preferably of stainless steel of IS1475 (Part1):2001 with warranty. HUDCO's logo should be printed on the product.	1 No.	
2	Comprehensive AMC for three years from the date of installation with replacement of spare parts / consumables like Candles, UV light, filters / membrane if any, may be quoted separately.	Per unit	
	Total		

Signature: _____

Name of the Authorized Person &
Agency with company sealDATE:
PLACE: